

## **Minutes of the Vestry Meeting, August 8, 2024**

**Opening:** The meeting opened at 7:00 pm with a prayer.

**Clergy Report:**

Jon+ and Ann+ are on leave. Jackie is covering.

**Wardens' Report:**

Shrine Mont: The family retreat is September 6-8.

HCEP&K: Elizabeth Stanmyerwill be the interim director from August to December of this year.

The Preschool board has started a search for a new director.

Vestry Nominations: Briefly discussed how the process works and a job description was handed out.

Q3 Town Hall: The Town Hall meeting was moved to September 22. An agenda will be determined.

Capital Campaign: Still waiting for the ERC payment. Inflation Reduction Act payment will be received after the soar project is completed.

**Meaningful Engagement:**

A database is being developed which lists all the volunteer jobs in the church and a short description of what the job entails. When this is complete, a survey of the congregation will be made to determine skills and interest of each parishioner. Then it will be easier to identify people who might be capable of fulfilling a volunteer job.

**Solarization:**

New roofs are in place. Solar panels are on site. Work has begun on the foundation for the solar panels. Expected completion date is September 6

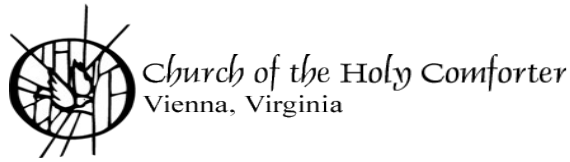
**New Program Year:**

There will be only the 10am service on Sunday for the new program year. Each committee member was asked to provide what they would like to see occur during the new year.

a. Buildings and Grounds: Conduct a detailed examination of the Campus and identify problems then prioritize the need to fix.

b. Finance: Update the asset inventory, write a charter for the Memorial Fund, expand the committee, and help stewardship get started.

c. Fellowship: Find storage space and improve the RSVP system.



- d. HCEP: Improve the relationship between HCEP and the church.
- e. Adult Formation: Continue the current robust Adult Formation.
- f. Outreach: Continue the Refugee Ministry.
- g. Newcomers/Growth & Inclusion: Improve the website and the system which tracks newcomers to ensure they are welcomed and find a place in the church community.
- h. Communication: Have a mobile phone photography class and start an Instagram program.

Senior Warden: Insure that well qualified individuals run for the Vestry and that the 3<sup>rd</sup> and 4<sup>th</sup> pillars of the Capital Campaign proceed successfully.

**Audit:**

The final report for the 2023 Audit was presented and briefly discussed. A motion was made and seconded to accept the audit. The motion passed.

**Treasurer's Report:**

Cash on hand is good. Pledge receipts for the month of July were under budget and loose checks were over budget. Cash receipts were over budget. Expenses were over budget. Net income for the month was a negative. A motion was made to approve the Treasurer's report for the month of July. It was seconded and approved.

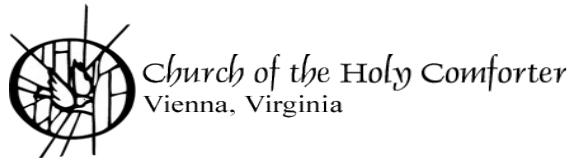
**Parochial Report:**

The June/July Parochial Report was passed out. Attendance continues to rise and on line views are declining.

**Standing Committees and Program Updates:**

**Building and Grounds Committee:** Estimates are being received for an annual maintenance contract for all the HVACs. A motion was made and seconded to approve up to \$4,500 for an annual maintenance contract for HVACs. The Eagle Scout project to build an escape route from the playground is complete. Continuing to monitor the sanctuary HVAC to ensure parts under warranty are replaced. Investigating a key-card system.

**Adult Faith Formation:** The summer Sunday Forums were well attended. Shrine Mont is September 6-8. Fall Programs: Adult Bible Study is every Sunday at 11:15, Being With is 8 zoom sessions, Wellness Circles will offer 6 sessions, and Listening Hearts Training for Discerners will



be held on 4 Saturdays in October and November. A list of programs for the remainder of the year was passed out.

**HCEP/Youth Ministries/IONA Fund:** The current Contemplative Prayer Room will become a parent lounge but can still be used for Contemplative Prayer. Children's Ministries is looking for teachers. The youth are continuing to help FACETS. A tubing trip is planned August 25<sup>th</sup>.

**Fellowship Committee:** Old Blue BBQ will cater the All Parish Cookout September 15<sup>th</sup>. The July 13<sup>th</sup> Family Service was attended by 61 people.

**Newcomers, Growth, and Inclusion Committee:** A tour of the building for newcomers and other interested parishioners will be held August 25<sup>th</sup>. The annual Newcomers Brunch will be held September 29<sup>th</sup>. Photo shoots for the directory will be held Parish Retreat and the Parish picnic.

**Outreach Committee:** There will be a special event September 29<sup>th</sup> to celebrate all that Holy Comforter does to support our various mission partners to include the Refugee Ministry.

**Endowment Board:** Disbursable are available. A Bishop Denig Society reception will be held Nov 2<sup>nd</sup>.

**VPOM:** Three sympathy cards were sent. One Baptism card was sent.

**The meeting ended at 8:45 pm with the Lord's Prayer.**

Respectfully submitted,

Richard Fitzsimmons  
Acting Register