

Minutes of the Vestry Meeting, May 9, 2023

Opening: The meeting opened at 7:00 pm with a prayer.

Clergy Report:

Earth Day was very good

The Women's and Men's retreats were well attended and everyone had an enjoyable time.

I had lunch with the Pastor of Vienna Baptist Church.

The Holy Land tour group will give a presentation May 27.

Next year's worship schedule is being discussed.

We are trying to develop educational opportunities to be held after the summer services.

Warden's Report:

The next Town Hall meeting is Jun 11.

The Security Committee is comprised of Suzie Garrod, David Grove, Brian Land, and Richard Fitzsimmons. They will meet in the near future and start to finalize the Security Plan and incorporate comments from the two security assessments.

There has been no change to the debt.

The solarization project is now projected to cost around \$900,000. However, money from the Inflation Reduction Act will pay for approximately 30% of the cost.

There is no change to the status of the music room.

Treasurer's Report:

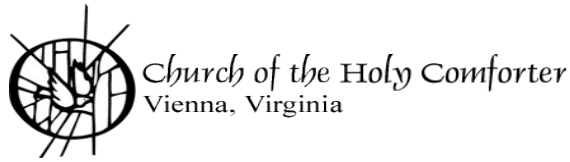
Cash on hand is good. Pledge receipts for the month of April were under budget and loose checks were over budget. Cash receipts were over budget. Expenses were under budget. Net income for the month was a negative. A motion was made to approve the Treasurer's report for the month of April. It was seconded and approved.

Parochial Report:

The Parochial Report for the month of April was passed out. In-person attendance is still increasing.

Standing Committees and Program Updates:

Finance Committee: Vendors were interviewed to support Holy Comforter's filing for Employee Tax Credit Assistance. This tax credit is a result of the pandemic shut down. It was decided that Paychex provided the best value. Audit assignments were distributed. A motion was made to hire Paychex to file for Employee Tax Credit Assistance for \$7,400 after talking with Dawn McGruder..



Stewardship Committee: Steve Littlewood is looking for members of his committee. He has laid out a general plan for the committee and the Stewardship campaign which starts in the fall. He also passed out a survey about Stewardship campaigns and requested the Vestry members forwarded the completed survey as soon as possible. The results will be used to develop this year's campaign.

Building and Grounds Committee: Power washing of the columbarium is planned for late June. Tom Gadell is trying to find the source of a water leak above the Narthex. Roof repairs are being completed for the third floor. Painting of arrows in the parking lot requires a very good day and no traffic. There will be plaques with the Holy Comforter logo placed in the Welcome Garden. More invasive plants are going to be removed from the area behind the church. Over 50 native plants were distributed during Earth Day. The Holy Comforter sign at the corner of Maple Av and Beulah Rd has been replaced.

ECW/Pennywise: The Women's retreat and Spring Tea were successful. The new slate of officers for ECW was announced. ECW/Pennywise sent money to Patrick Augustine+ for his Sudan Project. Monthly and yearly to date revenues continue to outpace last fiscal year. New officers for Pennywise have been elected. Pennywise is purchasing an 8-camera system to record activity in the shop.

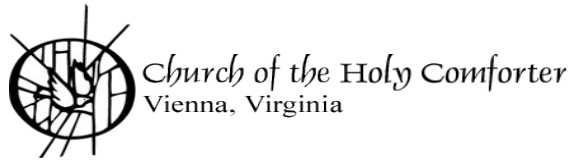
Fellowship Committee: A source has been found to purchase compostable dinnerware and utensils. June 4th is the Parish picnic. The Rental Space Committee has determined that the Ministry Center should be advertised using a name that doesn't tie it to a religious organization; a need to allow a full bar with licensed bartender; and the need to hire a part time staff member to market and monitor the space. There is a need to do a full inventory of items offered to renters.

Newcomers Committee: It has been decided to have only one brunch per year for newcomers.

HCEP/Youth Ministries/IONA Fund: The Preschool and members of the staff met with Dusseau Solutions to do a security review of the facility. HCEP would like to restart Monday Chapel program. HCEP is developing an action plan to address classroom safety concerns. Currently there is projected to be a shortfall in the money needed for the youth mission trip. The Youth Ministry is looking for ideas on how to safely and efficiently communicate with youth about events. The Children's Ministry plans to restart the Parent Coffee hour.

Communications Committee: A committee has been formed. A postcard-size flier about Holy Comforter is being developed. A photography ministry is being considered. New signage for giving is being developed to replace the paper signs in the pews.

Outreach Committee: The Easter offering was better than last year. Zara Harris met with Marco Caceres who is involved with Concepcion in Honduras who is asking Holy Comforter to



continue to support Concepcion. There was a dinner meeting with Bishop Patrick Augustine where his mission work in South Sudan was discussed. The group who has worked with the Afghan refugees has decided to form a Refugee Ministry .

A motion was made to approve the minutes of the April meeting. The motion was seconded and approved.

A motion was made to approve the email vote of May 2-3 which approved an expense payable to Trinity Wiring and Security Solutions for the replacement of two outdated PDK panels with Alarm.com panels. The motion was seconded and approved.

The meeting ended at 9:10 pm with the Lord's Prayer.

Respectfully submitted,

Richard Fitzsimmons
Register