

## **Minutes of the Vestry Meeting, November 11, 2021**

**Opening:** The meeting opened at 7:00 pm with a prayer.

### **Discussion/Decision:**

#### **Capital Campaign:**

Richie Musser from Kirby Smith Associates gave a presentation on what his company would do for Church of the Holy Comforter during a Capital Campaign. After a brief introduction about the company, Richie focused on the campaign. The campaign should focus on the mission of the church. Holy Comforter needs to develop a vision of where the church wants to go. This will give the parishioners a good sense of where the church is headed in the future and encourage them to pledge. Richie said that his company will call every parishioner and discuss the vision and ask if anything has been missed. The information gathered will be passed on to Jon+. It will take from 3-4 weeks to complete this process. Richie will visit the church once a month. The company will be actively involved for a year. After that the company will still be involved but to a lesser extent. There was discussion as to what projects should be included in the campaign in addition to retiring the debt. Richie thought they were all good and that by including them, people were more apt to donate. There was also discussion about timing (start of campaign). After Richie left, there was discussion about getting other bids. Although there was a great endorsement by a local church who had recently used Kirby Smith Associates, it was felt, that given the amount of money involved, it would be wise to get at least one more bid.

#### **Rector's Report:**

Jon+ reported that there were three bids on installing solar panels and one more bid was due in shortly.

The Afghan family is doing well. They have moved into their new apartment and have had a healthy baby.

There have been funerals, baptisms, and men moving rocks to help the pond stay free of organic matter.

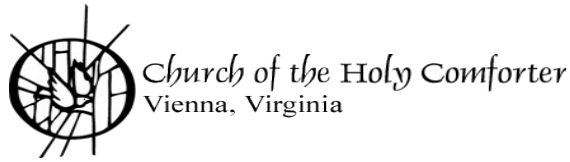
Two drawings for the new choir space are under review.

#### **Wardens Report:**

Mark Schmitt's surgery was successful.

#### **Treasurer's Report:**

A Refugee account has been set up. This account will capture any money donated for that purpose. Cash on hand is good. Pledge receipts for the month of October were \$9,302 under budget and loose checks were \$8,381 over budget. Cash receipts were \$570 under budget. Expenses were \$13,619 over budget. Net income for the month was \$12,670. A motion was made to approve the Treasurer's report for the month of October. It was seconded and approved.



**Budget Proposal:**

Peggy submitted a proposed budget for 2022. There was a brief discussion on a few of the entries. The Vestry was asked to review the proposed budget and provide comments to Peggy prior to the next meeting. At the December meeting the proposed budget will be voted on.

**125<sup>th</sup> Anniversary:**

The anniversary was kicked off with the Afghan presentation. In addition there will be a choir event, a picnic and dinner gala. Dates to be determined.

**Standing Committees and Program Updates:**

**Preschool, Youth Ministry, IONA Fund:** The preschool is still doing research for a new playground surface.

**Communication:** A plan has been developed to clean up the existing videos and create some playlists to make it easier for people to find what they're looking for. The plan is to incorporate the videos into the website. Hopefully, this will all be done by the end of January.

**Pennywise/Ministry Center/ECW:** Pennywise revenue was 21% higher than in Oct 2020. A Black Friday sale will be held the Friday after Thanksgiving. Pennywise will participate in the Church Street Stroll on November 29<sup>th</sup>. Most actions for the MMMC are on hold or nearing completion. The ECW Christmas giving table starts November 14. ECW has approved their 2021 – 2022 budget and has increased their annual pledge to the church.

**Outreach:** Organizations who want a grant have been requested to submit their request. The Outreach grant application is available on the church website.

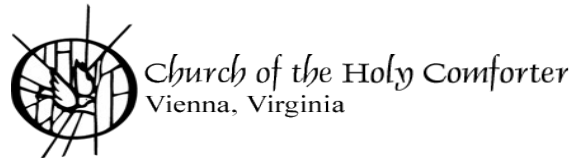
**Adult Forum:** The Advent Quiet Day will be held December 4. The Bible Study held at 11am on Sunday has been successful. About the same number of people attend in person as on ZOOM.

**Stewardship:** There have been 144 pledges. The videos for the stewardship campaign have been very good.

**Fellowship:** Looking for ministries to host coffee hour.

**Building and Grounds:** Most of the rocks have been moved to either the pond to prevent organic matter from entering the pond or the cutout at the parking lot circle to help reduce erosion. The Creation Committee has planted some trees and is looking for donations. When a donation is received, a plaque will be placed next to the tree recognizing the donor.

A motion was made to approve the minutes for the October meeting. It was seconded and approved.



**The meeting ended at 9:05 pm with the Lord's prayer.**

Respectfully submitted,

Richard Fitzsimmons  
Register